



Woodbridge Avenue Neighborhood Preservation Program (NPP)

Commercial Rehabilitation Enhancement Grant Program

Applicant Info

I am a Woodbridge Avenue: Business Owner Property Owner Both

Property Address: _____

Applicant Name: _____ Business Name: _____

Email Address: _____ Phone: _____

Property Owner (if different from applicant): _____

Application Type:

Façade Rehabilitation Grant (up to \$10,000)

Materials Grant (up to \$1,000)

Technical Assistance Grant (up to \$1,000)

ADA Grant (up to \$1,000)

Application

How long have been a property owner/ business owner in Highland Park?

_____ years

Briefly summarize your project and what kind(s) of upgrades and updates you would like to complete at your property. Please also include how these improvements are expected to improve your business.

If applying for funding for signage and other façade improvements, are you willing to work with the Main Street Highland Park Design Committee to collaborate on a final design that fits the look & feel of Woodbridge Avenue?

___ Yes ___ No

Please provide a cost breakdown of estimated costs per improvement listed above to the best of your ability. Please keep in mind that if requesting a Façade Rehabilitation Grant over \$5,000, a \$1 - \$1 match is required up to \$10,000 (see Façade Rehabilitation Grant Info Sheet for more information).

Improvement	Description	Estimated Cost

Is any of the work outlined above already in progress? If so, how far along is the project?

___ Yes, ___% Complete ___ No

Applicant Signature: _____

Date: _____

Please also enclose with your application:

- Photographs of the building as it exists and the storefront/façade(s) to be improved
 - Photos should include existing ground conditions around the site and adjacent buildings.
- Sketch, rendering, design plans (if available)
- Sign design with lettering and detail (if available)
- Building owner: copy of the deed or land contract OR Business owner: copy of current lease and property owner's approval in writing
- Color chips, paint swatches, and materials samples (if available)

Submit applications by mail or online.

By mail, submit to: Rutuja Vartak, 221 So. 5th Avenue, Highland Park, NJ 08904.

By email: rvartak@hpboro.com.

Questions? Call 732-287-5801.