



THE BOROUGH OF HIGHLAND PARK

COUNTY OF MIDDLESEX, STATE OF NEW JERSEY

221 SOUTH 5TH AVENUE

HIGHLAND PARK, NEW JERSEY 08904

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www.HPBORO.com

FINAL METER READING PROCEDURE

Due to Covid-19, Final Meter Reading Procedure has been changed. Please fill out this form take a picture of the meter located inside the property (basement) as well as the remote blue box located on the outside of the property. Once we receive all the information we will calculate and email you the Final Bill. Please allow 48 hours to process the Final Bill

a) Address of Property

b) Current Owner's Name

c) New Owner's name

d) Phone# & Email address of New Owner (Required)

E-MAIL of ALL parties to whom the Final Bill should be sent. This must be the Attorney/Title Agency/Closing Agent.

Please provide a photo of the Water Meter 48 hours prior to requesting a Final Bill

Final Reading fee of \$30.00 will be added to the Final Bill.