



## **HIGHLAND PARK POLICE DEPARTMENT**

### *CITIZEN COMPLAINT INFORMATION FORM*

The members of the Highland Park Police Department are committed to providing law enforcement services that are fair, effective, and impartially applied. It is in the best interests of everyone that your complaint about the performance of an individual officer is resolved fairly and promptly. The police department has formal procedures for investigating your complaint. These procedures ensure fairness and protect the rights of both citizens and police officers. Complaints may be filed anonymously.

Your complaint will be sent to a superior officer or a specially trained internal affairs officer who will conduct a thorough and objective investigation.

You may be asked to help in the investigation by giving a detailed statement about what happened, or providing other important information.

All complaints against police officers are thoroughly investigated. You will be advised in writing of the outcome of the investigation. You may request how you receive this notification: Via email, a letter mailed to your address, or through a third party.

If our investigation shows that a crime might have been committed, the county Prosecutor will be notified. You may be asked to testify in court.

If our investigation results in an officer being charged with a violation of departmental rules, you may be asked to testify in a departmental hearing.

If our investigation shows that the complaint was unfounded or that the officer acted properly, the matter will be closed.

It is unlawful to provide information in this matter which you do not believe is true. You may call the internal affairs investigator at (732) 572-3800 with any additional information or any questions about the case.