



EMPLOYMENT APPLICATION

NOTICE OF EQUAL EMPLOYMENT OPPORTUNITY: The Borough of Highland Park, in compliance with state and federal anti-discrimination laws, offers equal employment opportunity without regard to the applicant’s race, color, religion, gender, age, national origin, disability, sexual or affectional orientation, veteran status, or marital status. The Borough commitment to equal opportunity extends to all terms and conditions of employment. Please note, this application is considered to be inactive after six (6) months. To be considered beyond that time, re-application is required.

(PLEASE PRINT CLEARLY)

PERSONAL									
Last Name		First			M.I.	Date			
Street Address					Apartment/Unit #				
City			State		ZIP				
Phone			E-mail Address						
Position Applied for									
Are you legally eligible for employment in the U.S.A.? <i>(If hired, you are required to submit proof of your eligibility to work in the U.S.A.)</i>			YES <input type="checkbox"/>	NO <input type="checkbox"/>	Are you over the age of eighteen? (If no, hire is subject to verification that you are of minimum legal age)			YES <input type="checkbox"/>	NO <input type="checkbox"/>
Were you previously employed by the Borough of Highland Park?			YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, when?				
Do you have any relatives employed by the Borough of Highland Park?			YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, name & position				
EDUCATION									
High School					Address				
From		To		Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree		
College					Address				
From		To		Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree		
Other					Address				
From		To		Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree		

PREVIOUS EMPLOYMENT			
Company		Phone	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference?		YES <input type="checkbox"/>	NO <input type="checkbox"/>
Company		Phone	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference?		YES <input type="checkbox"/>	NO <input type="checkbox"/>
Company		Phone	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference?		YES <input type="checkbox"/>	NO <input type="checkbox"/>

REFERENCES			
<i>Please list three professional references.</i>			
Full Name		Relationship	
Company		Phone	
Address			
Full Name		Relationship	
Company		Phone	
Address			
Full Name		Relationship	
Company		Phone	
Address			

DISCLAIMER AND SIGNATURE			
I certify that my answers are true and complete to the best of my knowledge.			
If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.			
Signature		Date	