



Raritan Avenue Message Board Request

Name _____

Department _____

Telephone _____

Date _____

Requested Posting Date _____

Fill your announcement on the lines provided below

*Please make note of the following:

- Submit your announcement no later than 3 days prior to posting
- Announcements are limited to (4) lines, (24) characters per line. This includes letters, numbers, spaces and symbols (.,-:)
- Your message MAY be abbreviated or altered to accommodate your message

Completed Forms should be submitted to Linda Monte at the Department of Public Works via fax at (732) 247-4844